

Agenda

www.oxford.gov.uk



General Purposes Licensing Committee

Date: **Tuesday 21 May 2013**

Time: **To follow the Licensing and Gambling Acts Committee**

Place: **Oxford Town Hall**

For any further information please contact:

Mathew Metcalfe, Democratic and Electoral Services Officer

Telephone: 01865 252214

Email: mmetcalfe@oxford.gov.uk

General Purposes Licensing Committee

Membership

Membership of this Committee will not be decided upon until the Annual Meeting of Council on 20th May 2013.

HOW TO OBTAIN AGENDA

In order to reduce the use of resources, our carbon footprint and our costs we will no longer produce paper copies of agenda over and above our minimum internal and Council member requirement. Paper copies may be looked at the Town Hall Reception and at Customer Services, St Aldate's and at the Westgate Library

A copy of the agenda may be:-

- Viewed on our website – mycouncil.oxford.gov.uk
- Downloaded from our website
- Subscribed to electronically by registering online at mycouncil.oxford.gov.uk
- Sent to you in hard copy form upon payment of an annual subscription.

AGENDA

Pages

1 ELECTION OF CHAIR FOR THE COUNCIL YEAR 2013/2014

2 ELECTION OF VICE CHAIR FOR THE COUNCIL YEAR 2013/2014

3 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

The Quorum for this meeting is 4 Members. Substitutes are permitted.

4 DECLARATIONS OF INTEREST

Councillors serving on the Committee are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items.

5 GENERAL PURPOSES LICENSING COMMITTEE - APPOINTMENT OF SUB-COMMITTEES

1 - 6

The Head of Law and Governance has submitted a report, the purpose of which is to establish Sub-Committees for the 2013-14 Council Year, to deal with the casework flowing from the Committee's own responsibilities.

The Committee is asked to:

- (1)(a) establish a Hackney Carriages and Private Hire Licensing Sub-Committee for the Council Year 2013 - 14, to agree its powers and duties and to appoint members to it on the basis of political balance;
- (b) note that the quorum for the Hackney Carriages and Private Hire Licensing Sub-Committee is two and to agree the proviso that the Sub-committee can only proceed on this basis if the person appearing before the Sub-Committee agrees;
- (2)(a) establish a Licensing and Registration Sub-Committee for the Council Year 2013 - 14, to agree its powers and duties and to appoint members to it on the basis of political balance;
- (b) note that the quorum for the Licensing and Registration Sub-Committee is two and to agree to the introduction of a proviso that the Sub-committee can only proceed at quorum or with three members if the person appearing before the Sub-Committee agrees;
- (3) agree that substitution is permitted on the two sub-committees but that substitutes must be from the Committee itself.

6 UPDATE ON TAXI LICENSING ACTIVITY - JANUARY 2013 - MARCH 2013

7 - 16

The Head of Environmental Development has submitted a report, the purpose of which is to inform Committee of the progress made by licensing authority on the Taxi Licensing Function between January 2013 and March 2013.

The Committee is asked to:

- (a) Note the contents of the report; and
- (b) Make any comments and recommendations regarding the future work of the taxi licensing function.

7 HACKNEY CARRIAGE UNMET DEMAND SURVEY

17 - 22

The Head of Environmental Development has submitted a report, the purpose of which is to consider the report of the "Unmet Demand" survey that was carried out between October 2012 and December 2012.

The Committee is asked to:

- (a) Agree to accept the conclusions of the Hackney Carriage "Unmet Demand" survey report prepared by Halcrow Group Limited, that there is currently no significant unmet demand for hackney carriage services in Oxford;
- (b) Recommend to the City Executive Board and Full Council that there is currently no significant unmet demand for hackney carriage services and to therefore resolve to maintain the Council's policy of quantity control on the number of hackney carriage vehicle licences; and
- (c) Agree that a further Unmet Demand survey be commissioned in 2015, subject to any future changes to relevant legislation.

8 AUDIO VISUAL RECORDING IN LICENSED VEHICLES - UPDATE

23 - 46

The Head of Law and Governance and the Head of Environmental Development have submitted a report, the purpose of which is to update Committee following its resolution of 28th May 2012 to suspend the requirement for audio visual recording.

The Committee is asked to:

- (a) Note the contents of the report;
- (b) Agree not to implement the audio visual recording scheme at this time;
- (c) Agree not to require any further consultation to be carried out.

9 MINUTES

47 - 50

Minutes of the meeting held on 19th February 2013.

10 DATES OF FUTURE MEETINGS

The Committee is asked to note the following dates on which it is scheduled to meet and to confirm the start time of its meetings for the remainder of the Council Year 2013/14.

Tuesday 24th September 2013

Tuesday 21st January 2014

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

¹ Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

